Late Collection Policy

At Chalke Valley Playschool, we understand that occasional delays may happen. However, to ensure the safety and well-being of all children and staff, it is important to have a clear procedure for late collection. We kindly ask parents and guardians to adhere to the following policy:

* **Notification of Late Collection**  
  If you anticipate being late to collect your child, please contact the nursery as soon as possible to inform us. This allows us to manage the situation and ensure that appropriate care is maintained for your child.
* **Late Fees:**
* This will be charged at **£20** with a further £20 payable per 20 minutes or part thereof per child.
* **Consistency**  
  We understand that unforeseen delays can happen, but consistent late collections can be disruptive for staff and children alike. We encourage open communication if you are experiencing difficulties with collection times.

Thank you for your understanding and cooperation in helping us provide a smooth and safe environment for all our children and staff.